

How to Conserve your Collection Workshop

These introductory conservation workshops are designed for regional collecting organisations that maintain a community-owned collection accessible to the public. Four workshops, each focusing on a specific material, are available annually. The workshops are partially subsidised by MAAS and delivered by a MAAS conservator at a regional location or collecting organisation. The workshops are suitable for participants interested in learning how to maintain the condition of their collection using the practices of trained conservators.

Collecting organisations select one of the following materials to focus on in the workshop:

- metal
- mixed-media/paper
- textiles
- wood.

Fees

- A fee of \$500 will be charged per workshop with a limit of 20 participants.

Selection criteria

Application is through a competitive selection process. Please carefully read the selection criteria before completing the attached application form.

- Applicants should represent a NSW regional collecting organisation that maintains a community-owned collection accessible to the public.
- Preference will be given to applicants from collecting organisations who have not previously received assistance.
- Applicants should clearly state how they and their organisation will gain ongoing benefits from the workshop.
- Organisations can apply for one workshop per year.
- Only completed application forms with enclosed support material will be considered.
- Applications should reach the Museum by the specified deadline. No late applications will be considered.

Support material

- Applicants must supply a signed 'statement of support' from an office holder of the collecting organisation. This person should also sign the application form.

Further information

- Workshop participants can be drawn from a number of local regional collecting organisations and from interested members of the public, on a needs basis.
- Applications will be assessed by MAAS staff, including Head of Programs, Partnerships & Festivals Manager, Research Manager and Program Producer (Regional).
- A formal response from MAAS indicating the outcome of the application will be sent to applicants before the end of the calendar year in which the application is lodged.
- Collecting organisations having difficulty funding the conservation workshop should visit the Museums & Galleries NSW website for information on Volunteer Initiated Museum (VIM) Grants.

Deadline

Completed applications with enclosed support material must be emailed or posted to the contact person no later than **5.00 pm on 7 September 2016**. **Late applications will not be accepted.**

Contact person

Deborah Vaughan
Program Producer (Regional)
Museum of Applied Arts and Sciences
500 Harris Street
Ultimo NSW 2007
deborah.vaughan@maas.museum
(02) 9217 0104

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Please indicate the type of conservation workshop you are applying for:

metal mixed-media/paper textiles wood

Applicant name _____

Address _____ Postcode _____

Phone _____ Email _____

Organisation _____ Postcode _____

Website _____

1. Describe your organisation in the space provided. State why you are applying for this particular workshop.

2. Describe the ongoing benefits you envisage from the conservation workshop in the space provided, eg integrity of objects, improvements in public engagement and interpretation, training.

Have you enclosed your 'statement of support' from collecting organisation?

Signature • Applicant

Date _____

Signature • Organisation representative

Date _____